FM066 Budget Operating Plan

<u>Allotment Pools</u> - There are instances where the BOP may not automatically select a pool:

Incorrect ACCS - When a BOP has been created with an incorrect ACCS, Category and/or Item No. on the Budget Control, the pools may not be automatically selected when entering the object class detail. Also if you do not completely tab or enter through the detail line, the pool may not be selected. If allotment pools are not selected for each detail line, the BOP cannot be approved. As you scroll through you detail records, and if the Pool Balance field (at the bottom of the screen) is blank, that indicates that a pool has not be selected. You will need to change the ACCS or Category/Item and manually select the pools by clicking on the Pool button (>) and selecting the allotment pool.

<u>Allotment Pool for Reimbursable Projects</u> - The allotments for some reimbursable projects have been created at different levels of the organization code for the same project. Therefore a user may see more than one pool if an allotment has been distributed to a Line Office and also to an FMC. Users may need to manually select the pools for each detail line by clicking on the Pool button and selecting the allotment pool.

Reprog

A review of the BOPS has indicated that there are still users entering a Change BOP using the Change Code of REPROG. As stated in Advisory No. 3, unless you have received notification from the NOAA Budget Office for an official reprogramming, do not use REPROG. Either use Code ADJUST or TRANSFER for all BOP changes.

BOP Approval

Before a negative change BOP is approved, the system checks the Funds Balance table to ensure that the BOP plan does not go below what has been obligated. Beginning in July, the Funds Control for the remainder of FY 03 for Funds 01, 16, 23 and 24 will be changed from Fund and Line Office to Fund, Line Office and Budget Activity.

Data Warehouse

NOAA118 - The Annual Plan Column on the NOA118 report is based on the date that the report is executed. The Annual Plan amount can change on a daily basis. The Annual Plan amount is derived from summarizing any changes that have been made to the ACCS, whether the adjustment is made from a previous month or a future month. The Annual Plan on an April report run on May 3rd will have a different Annual Plan amount when the report is run on May 15th, if adjustments have been made to the plan since the earlier report was created.

As a reminder, the Budget Month determines which month or quarter the plan data will be displayed on the reports.

NOAA120 - The leave offsets generated through the surcharge process are added to the leave project code 09WL0FF in JGL Account 5700. These offsets do not show as negative obligations, therefore they can only be viewed in the "YTD Sur Offset" column on the NOA120 report. However, the NOA120 report does not include the Comp/Credit hour offset information at this time. We are working on revising the NOA120 to include this information.

DWFM001 Budget, Expenses and Balances Query

When querying the B&E, any line displaying a zero balance may have detail data associated with it, since many of the fields are summarizing multiple lines of data.